

**Omkar Kale**  
**Project handover plan**

**Version <1.0>**

## Release history

<b>Date</b>	<b>Version</b>	<b>Comment</b>	<b>Author (Developer)</b>	<b>Approved By (TL)</b>
<day/mm/yy>	<x.x>	<description>	<name>	<name>
<day/mm/yy>	<x.x>	<description>	<name>	<name>

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# Project handover plan

Test App

## 1. Project background

Multiple Projects Meconnect, Meconnect ECC. Both are Identical apps (UI, Framework, Libraries used). Apps used by internal company employees. Meconnect is released and only maintenance work is there. MeconnectECC is almost completed.

### 1.1 Client

Mahindra and Mahindra client. Automotive client. They have multiple projects.

### 1.2 Purpose

These apps are used by company employees to see their attendance/salary slips/regularization/canteen lunch booking, etc.

### 1.3 Scope

The app is used by all managers in Mahindra. Things like canteen lunch booking and all. Viewing their salary slips, form 16, Approvals. Time In/Out regularization.

### 1.4 Work role

There is mostly maintenance work is left. Occasional bugs and issues solving. UI Changes.

## 2. Project description

### 2.1 Core work flow

Daily standup call - Manager gives the issues and we work on them and then one by one push the code to gitbucket. Sometimes manager gives new features and Figma UI to implement. Then you send the build to manager to check on his phone and then he will tell changes to be made.

### 2.2 Architecture

MVVM architecture is used for the projects that I worked on.

### 2.3 Work item

Meconnect is completed and released. occasional bugs. Meconnect ECC is almost completed.

### 2.4 Project Team

Mayank Maini - Project Manager

Vivek Patil - iOS Developer

Rahul Maurya - Android Developer

Sonika Gupta - Android Developer

## 3. Handover plan

### 3.1 Handover timeline

Day 1: Project file sharing and code go through Architecture and stuff

Day 2:

### 3.2 Handover method

Project manager will give gitbucket access to the developer. Pair programming. Demo task for the developer to understand.

## **4. Notice**

### **4.1 Cooperation model**

Daily standup call at 10:30 AM and will have to prepare what to say and ask in the meeting.

### **4.2 Frequently Asked Questions**

Dont hesitate to communicate with the manager and ask all the things that will be needed for development. Demo Login details/UI components (icons, images)

## **5. Account information**

### **5.1 Site**

<https://ep.mahindra.com/irj/portal> (this for login/attendance and leave requests)

### **5.2 Source code**

Project manager will give the access to the Mahindra email of the developer

### **5.3 Resources**

Developer will be given a Figma Access.

### **5.4 App iTunes/Play Store URL**

*[URL of app live on AppStore/PlayStore]*

## **6. Work Status**

### **6.1 Current Status**

Completed

### **6.2 Status project on last day of contract**

Completed but minor UI Changes that the project manager will tell to do.