

**<Developer name>**

Sandeep Patil

**Project handover plan**

**Version <1.0>**

## Release history

<b>Date</b>	<b>Version</b>	<b>Comment</b>	<b>Author (Developer)</b>	<b>Approved By (TL)</b>
21-07-2021	4.2.2	MeConnect Canteen , Performance Letter notification navigation , ECC approval modules are live now	Sandeep Patil / Vivek Patil / Shubham Chavan	Sandeep Patil
26-04-2021	1.0.1	MeConnect ECC workmen app	Sandeep Patil / Shubham Chavan	Sandeep Patil

# Index

1.	Project background	4
1.1	Client	4
1.2	Purpose	4
1.3	Scope	4
1.4	Work role	4
2.	Project description	4
2.1	Core work flow	4
2.2	Architecture	4
2.3	Work item	4
2.4	Project Team	4
3.	Handover plan	4
3.1	Handover timeline	4
3.2	Handover method	4
4.	Notice	5
4.1	Cooperation model	5
4.2	Frequently Asked Questions	5
5.	Account information	6
5.1	Site	6
5.2	Source code	6
5.3	Resources	6
5.4	App iTunes/Play Store URL	6
6.	Work Status	6
6.1	Current Status	6
6.2	Status project on last day of contract	6

# Project handover plan

## 1. Project background (MeConnect)

### 1.1 Client

*Mahindra & Mahindra Ltd*

### 1.2 Purpose

MeConnect : is the main Application of Mahindra & Mahindra Ltd. Till today this application is consists of approximately 75 sub-modules that help the employee to access all their official daily based routines to access on mobiles, tablets, IPAD. Members can see their salary Payslips, PF Balance, share market rates, wellness emergency contacts, different announcements, policies, etc. Members can claim for their benefits, expenses, rewards, time in/out, leave approval, etc using this app. Manager logins can approve their employee's attendance and leave using this app. Different Mahindra portals can be accessed by members directly from this app. Members can see their performance reports in their performance letters using this app.

### 1.3 Scope

-

### 1.4 Work role

*Lead the team and development*

## 2. Project description

### 2.1 Core work flow

*[Briefly describe the core work flow. Attach pictures if necessary]*

### 2.2 Architecture

*[Describe the project architecture, preferably in a diagram.]*

### 2.3 Work item

*All pending developments are done*

### 2.4 Project Team

*Sandeep Patil – Lead*

*Vivek Patil – Sr Developer*

*Shubham Chavan – Developer*

*Vrushali Bhosale - Developer*

## 3. Handover plan

### 3.1 Handover timeline

*Already done all handover process.*

### 3.2 Handover method

*Explained all things in one to one call.*

## **4. Notice**

### **4.1 Cooperation model**

-

### **4.2 Frequently Asked Questions**

-

## 5. Account information

### 5.1 Site

<https://work.mahindra.com>

### 5.2 Source code

-

### 5.3 Resources

-

### 5.4 App iTunes/Play Store URL

<https://mapps.mahindra.com/MECONNECT/IOS/>

## 6. Work Status

### 6.1 Current Status

*Completed all development.*

### 6.2 Status project on last day of contract

*Completed all development.*

## 1. Project background (MeConnect ECC Workmen)

### 1.1 Client

*Mahindra & Mahindra Ltd*

### 1.2 Purpose

MeConnect ECC Workmen: It is a platform for workmen of Mahindra and Mahindra working in different plants to use features like My Profile, Monthly Payslip (downloadable), Salary Card (month-wise payslip details), Income Tax details, Form-16 (next year onwards), Bus timings, Time In / Out punch (QR code-based with Geo-fencing according to plant), Self Declaration.

### 1.3 Scope

-

### 1.4 Work role

*Lead the team and development*

## 2. Project description

### 2.1 Core work flow

*[Briefly describe the core work flow. Attach pictures if necessary]*

### 2.2 Architecture

*[Describe the project architecture, preferably in a diagram.]*

## 2.3 Work item

*All pending developments are done*

## 2.4 Project Team

*Sandeep Patil – Lead*

*Shubham Chavan – Developer*

## 3. Handover plan

### 3.1 Handover timeline

*Already done all handover process.*

### 3.2 Handover method

*Explained all things in one to one call.*

## 4. Notice

### 4.1 Cooperation model

-

### 4.2 Frequently Asked Questions

-

## 5. Account information

### 5.1 Site

*<https://work.mahindra.com>*

### 5.2 Source code

-

### 5.3 Resources

-

### 5.4 App iTunes/Play Store URL

*<https://econnect.mahindra.com/app/iphone/index.html>*

## 7. Work Status

### 6.1 Current Status

*Completed all development.*

### 6.2 Status project on last day of contract

*Completed all development.*

